

# ADDITIONAL IP ADDRESSES REQUEST

120 West Jefferson Street, Suite B  
 Springfield, IL 62702-5172  
 Telephone: 217.557.6555 or 877.844.2724  
 Facsimile: 217.785.9460  
 www.illinois.net



DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Submit this form for each additional building or site that will be accessing the ICN either directly or through another agency.

## PARTICIPATION INFORMATION

1. FISCAL ORGANIZATION'S NAME		8. FISCAL ORGANIZATION'S BILLING ADDRESS	
2. FISCAL ORGANIZATION'S PHONE		3. FAX	9. CITY, STATE, ZIP CODE
4. TAX EXEMPT NUMBER	5. FEIN CODE		10. PREPARER'S PRINTER NAME
6. TAX CLASSIFICATION <input type="checkbox"/> Public <input type="checkbox"/> Private Non-Profit <input type="checkbox"/> Private For-Profit		7. ORGANIZATION TYPE <input type="checkbox"/> K-12 <input type="checkbox"/> Mun.Gov't <input type="checkbox"/> Community College <input type="checkbox"/> Library <input type="checkbox"/> College/University <input type="checkbox"/> Museum <input type="checkbox"/> Other _____	
		11. PREPARER'S PHONE	12. FAX
		13. PREPARER'S TITLE	
		14. PREPARER'S E-MAIL ADDRESS	

## BUILDING/SITE INFORMATION

15. SITE NAME		18. STREET ADDRESS	
16. SITE PHONE		17. FAX	19. CITY, STATE, ZIP CODE

## SITE/TECHNICAL CONTACT INFORMATION

20. NAME		23. TITLE	
21. PHONE		22. FAX	24. E-MAIL ADDRESS

## ORIGINAL IP ADDRESS ALLOCATION INFORMATION

25. IP NETWORK ADDRESS	26. NETWORK SUBNET MASK
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## IP ADDRESS REQUEST

27. Host Count (both Line A and Line B are REQUIRED) NOTE: If you request more than 256 IP Addresses, you will need to submit a network diagram with this application.

	CURRENT	+	NEW WITHIN 12 MONTHS	=	TOTAL BY END OF 12 MONTHS
A. IP ADDRESSES REQUESTED?		+		=	
B. INTERNET CONNECTING HOSTS?		+		=	

## ADDITIONAL COMMENTS

28. ENTER ANY ADDITIONAL COMMENTS ABOUT THIS IP ADDRESS REQUEST.

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## ADDITIONAL IP ADDRESSES REQUEST INSTRUCTIONS

### SECTION: PARTICIPATION INFORMATION

#### Line 1: Fiscal Organization's Name

The name of the organization which is the fiscal agent for this building or site. This is an organization's name, NOT a person's name.

#### Line 2-3: Fiscal Organization's Phone/Fax

This must be the main phone number for the Fiscal Organization.

#### Line 4-5: Tax-Exempt Number/FEIN

One or more of these are used when provisioning equipment.

#### Line 6-7: Tax Classification/Organization Type

Required.

#### Line 8-9: Fiscal Organization's Billing Address

Required

#### Line 10-14: Preparer's Information

Required. This information is used to contact the preparer in case of questions or problems with the application.

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### SECTION: BUILDING/SITE INFORMATION

#### Line 15-19:

Fill in the site's name and address. The phone number MUST be for the site and NOT the contact. Telecommunication lines are requested by a site's phone number, not its address. The phone number has to be correct to get the proper costs and installation.

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### SECTION: SITE/TECHNICAL CONTACT INFORMATION

#### Line 20-24:

This is the technical contact for the site. This person should also be able to provide access to the site when necessary. It is NOT necessary for this person to be stationed at the site.

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### SECTION: ORIGINAL IP ADDRESS ALLOCATION INFORMATION

#### Line 25-26: IP Address Network Address and Subnet Mask.

Enter the original IP network address assigned by the ICN to this site. This is the first address of the block of addresses assigned. The subnet mask is a string of numbers which will look similar to, but not necessarily exactly like 255.255.255.0, 255.255.255.192, or 255.255.255.224.

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