

ILLINOIS CENTURY NETWORK

**MAY 19, 2004 POLICY COMMITTEE MINUTES**

**Submitted for:** Action

**Summary:** Distribution of the May 19, 2004 minutes for review by the Policy Committee.

**Action Requested:** Adoption of the May 19, 2004 minutes.

**Recommended Motion:** *That the ICN Policy Committee adopts the May 19, 2004 minutes with any edits as noted.*

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The meeting was called to order by Pete Ashi.

Members present via audio conference: Pete Ashi; Virginia McMillan, Illinois Community College Board; Bruce McMillan, Illinois State Museum; Jean Wilkins, Illinois State Library; Anne Craig, Illinois State Library; Jay Carlson, Central Management Services; Alan Burgard, Illinois State Police.

After establishing that a quorum was present, Pete asked if everyone had received the materials for review and if they had any questions. He also added that he felt the materials were very comprehensive.

Virginia McMillan agreed that she thought CMS had done a good job. Jean Wilkins concurred, saying that the package looks very good.

Motion: Pete Ashi moved; Alan Burgard seconded.

Pete moved that the Policy Committee accept the package as presented.

Due to the nature of the motion, Pete asked for a roll call vote.

Motion carried – all present voted in favor.

Pete asked if there was any other business that the group would like to cover.

Lori said she had no other business but did want to thank the Policy Committee members for being so flexible and coming together very quickly on a short notice to meet last week, to walk through the package details. Lori went on to point out that there had been a great deal of time spent both by CMS and ICN to pull together all of the details and give careful thought to all the issues in order to be able to answer all staff questions.

Lori thanked Jay for doing an outstanding job, having been present at some difficult meetings as the issues were being worked out. Lori said that Jay was adamant that the process for consolidation was done right from the very beginning, and expressed her feelings that she thought the recommendations being made were going to allow ICN staff to put a lot of the uncertainty and uneasiness to rest.

Jay thanked Lori for her compliment.

Pete echoed this thought saying that Jay and his staff had done an excellent job.

Virginia reminded Jay and his colleagues to closely monitor the language about the pension benefits in HB4933.

Jay responded that they had strengthened their support for the legislation by also adding it to the budget language.

Jean Wilkins apologized for being absent last week, but she wanted to know if Lori had spoken with all of the ICN staff about the recommendations.

Lori explained that she met with staff in the afternoon of the last meeting and gave a general update on where things stood. The next morning Jay and his personnel officer met with staff to follow up and respond to questions. Lori said she did get a lot of personal feedback after those sessions and that staff were really feeling good about what they were hearing and looked forward to receiving the details.

Lori went on to say that the ICN human resources officer would be meeting with staff one on one and that all staff would receive letters outlining their title, salary, vacation earn rates, compensation adjustment, and vacation payout. The goal being to get all issues addressed before the weekend so that staff could go home feeling calm and positive.

Jean thanked Lori for the update.

Lori wrapped up her comments by noting that Karlin Sink's name was not on the staff list presented to the Policy Committee. Karlin is leaving the ICN at the end of this month and heading to Virginia for a position with the Virginia Community College System. Lori reminded the Policy Committee that Karlin had been with the ICN since the very early days and that staff will miss him very much. Lori encouraged the Policy Committee members to contact Karlin prior to his departure to say good-bye.

Motion: Virginia McMillan moved; Jean Wilkins seconded.

Virginia moved adjournment of the meeting.

Motion carried.